

## INSTRUCTIONS FOR AUTHORS

1. The volume of manuscripts in Serbian or English should be up to 1 author's sheet (30,000 characters in length inclusive of spacing), including the entire text with footnotes but without a list of references. The volume of book reviews, articles and academic conferences reviews can be 4000-6000 characters. Manuscripts should be written in Cyrillic or Latin, Times New Roman, the font size 12, Single Line spacing, Page Number Bottom of Page Plain Number 3. The title should describe the content of the article as precisely as possible and it is advisable to use words suitable for indexing and researching. The title should be written in capital letters, Bold, the font size 14. There is the name and surname of the author of the article, the font size 12, under the title of the text.

2. In the footnote next to the name and surname, the author states the name of the institution which he/she is employed in (or which he/she comes from), its headquarters, and his/her e-mail. In this footnote, the author can state the name of the project within which the research has been done or indicate to readers if the views expressed in the article reflect his/her personal view, and not the view of the institution which he/she is employed in (or which he/she comes from).

3. The same author cannot publish two papers in an issue of the magazine, regardless of whether it is an independent or co-authored paper.

4. Under the title there is an abstract in Serbian of 150-200 words, which should clearly present the main problem, subject, hypotheses, objective, method and results of research, as well as the final conclusion. Under the abstract, the author encloses 5-10 keywords in Serbian that best describe the content of the article. We remind you that the adequate choice of keywords is a prerequisite for the correct indexing of articles in reference periodicals and databases. The main text and accompanying footnotes should follow Justified Alignment, while the subheadings should follow Centered Alignment.

5. Subheadings are written in Bold, while sub-subheadings are written in Italic; in both cases the font size is 12.

6. Each paragraph should be indented (1 cm). Latin, ancient Greek and other non-English words and expressions in the text are cited in Italic (e.g. status quo, a priori, de facto, *acquis communautaire*, etc.).

7. Full names should be given in the text, not initials. The foreign name and surname should be written in the Serbian transcription, and when mentioned in the text for the first time, it should be stated in brackets how it is written in the original. Exceptionally, names and surnames that originate from nations which do not use the Cyrillic or Latin alphabet should be stated in Latinized transcription (e.g. Chinese, Japanese or Arabic names and surnames).

8. In the text, use only the following form of quotation marks - „ and ”. When there are additional internal quotation marks within these quotation marks, then the quotation marks should be used as follows: ' and '. Footnotes should be written at the bottom of the page (Footnote option), and footnote symbols should only be placed at the end of a sentence.

9. Data on the cited bibliographical item should be stated in footnotes, in accordance with the following rules:

*a) Monographs*

Full name and surname of the author, the title of the monograph (in *Italic*), the name of the publisher, the place of publishing, the year of publishing; стр. if the source is stated in Serbian, i.e. p. if a page of the source is cited in English or pp. if more than a page is cited.

Examples:

Џон Ролс, *Право народа*, Алехандриа Пресс и Нова српска политичка мисао, Београд, 2003, стр. 107. Vivienne Jabri, *War and the Transformation of Global Politics*, Palgrave MacMillan, Basingstoke and New York, 2007, pp. 59-62.

*b) Articles in collection of papers*

Full name and surname of the author, the title of the text (under quotation marks), the title of the collection of papers (in *Italic*), publisher, the place of publishing, the year of publishing, p. (or pp.) from-to. When a collection of papers in Serbian edited by an individual is cited, after the name of the editor (ур.) or (прир.) is placed in brackets, and when there are several editors, (урс) is placed. When a collection of papers in English edited by an individual is cited, (ed.) is placed after his/her name, and when there are several editors, (eds) without a full stop is placed.

Examples:

Златко Исаковић, „Међународни положај Македоније”, у: Момир Стојковић (ур.), *Сувремени процеси и односи на Балкану*, Институт за међународну политику и привреду и Центар за међународне студије Факултета политичких наука, Београд, 1997, стр. 123-124.

Michael Herman, “Ethics and Intelligence After September 2001”, in: Len V. Scott and Peter D. Jackson (eds), *Understanding Intelligence in the Twenty-First Century: Journeys in Shadows*, Routledge, London and New York, 2004, p. 180.

*c) Articles in scientific journals*

Full name and surname of the author, the title of the text (under quotation marks), the name of the journal (in *Italic*), volume number, issue number, p. (or pp.) from-to.

Examples:

Борис Кривокапић, „Етничке мањине у Финској”, *Међународни проблеми*, вол. Л, бр. 3-4, 1998, стр. 489.

Astrid H.M. Nordin and Dan Oberg, “Targeting the Ontology of War: From Clausewitz to Baudrillard”, *Millennium: Journal of International Studies*, Vol. 43, No. 2, 2015, pp. 402-403.

*d) Articles in daily newspapers and magazines*

Provide the name of the author (or initials if only listed), the title of the article under quotation marks, the name of the newspaper or magazine (in *Italic*), the date in Arabic numerals, the page number.

Example:

John Gapper, “Investor votes should count”, *The Financial Times*, 17 April 2006, p. 9.

*e) Referencing*

Indicate the name of the document (under quotation marks), the article, point or paragraph which the author refers to, the journal or official gazette in which the document has been published (in *Italic*), volume number, issue number, place and year of publishing.

Examples:

“Resolution 1244 (1999)”, Security Council of the United Nations, 10 June 1999.

“Single European Act”, Articles 118A and 118B, 130A-130E, in: Community Social Policy, Current Status 1 January 1996, European Commission, Brussels, Luxembourg, January 1996, pp. 2-4.

„Статут Аутономне Покрајине Војводине”, Службени лист АПВ, бр. 17/91, 18. јун 1991, стр. 12.

*f) Referencing the Internet sources*

For the source found on the Internet, the exact date when the author accessed it should be stated.

Examples:

“The role of the Ombudsman in future Europe and the mandates of Ombudsmen in future Europe”, speech by the European Ombudsman, Nikiforos Diamandouros, to the 9th Round Table meeting of European Ombudspersons and the Council of Europe Commissioner for Human Rights, 31 March 2005, Copenhagen, [www.ombudsman.europa.eu/speeches/en/2005-03-31.htm](http://www.ombudsman.europa.eu/speeches/en/2005-03-31.htm), 01/03/2019.

Guri Rosen, “Secrecy versus Accountability: Parliamentary Scrutiny of EU Security and Defence Policy”, ARENA Working Paper, No. 1/2014, February 2014, Centre for European Studies, University of Oslo,

[www.sv.uio.no/arena/english/research/publications/arena-publications/workingpapers/working-papers2014/wp1-14.pdf](http://www.sv.uio.no/arena/english/research/publications/arena-publications/workingpapers/working-papers2014/wp1-14.pdf), 24/12/2018, p. 3.

Kristof Clerix, “Ilkka Salmi, the EU's spymaster”, Mondial Nieuws, 4 March 2014, [www.mo.be/en/interview/ilkka-salmi-eu-s-007](http://www.mo.be/en/interview/ilkka-salmi-eu-s-007), 20/05/2018.

*g) Repetition of the previously cited sources*

When referring to the source that has already been cited in the text after other sources, it is obligatory to put the name and surname of the author, the title of the source, then *op. cit.* and finally the page number which it refers to. When citing the source cited in the previous footnote again, *ibid.* is used - with indication of the page number if a new citation is from that source.

Examples:

Astrid H.M. Nordin and Dan Oberg, “Targeting the Ontology of War: From Clausewitz to Baudrillard”, *op. cit.*, p. 408.

Ибид., п. 409.

10. The article can contain tables and other appendices (such as geographical maps, charts, graphs, etc.) with the proviso that their number and full name should be cited. If the appendix is taken from some other author or a document, it is necessary to either cite the source according to the rules of citation, or obtain written consent for publishing the appendix.

11. At the end of the article, the author gives a list of used literature in alphabetical order.

12. It is desirable that there are at least 20 references in the literature section, as follows:

- as many references from scientific journals (national and foreign),
- as many references as possible in one of the world languages (English, German, French, Russian, ...), and,
- references of a more recent date, up to 5 years old, should make up at least 2/3 of the total number of cited literature.

13. After the list of used bibliography, the author gives a summary in English of 400 - 600 words and keywords. The authors are kindly requested to pay attention to the spelling and style of the English language, as texts with summaries written below the academic language standard of the English language will not be forwarded for review.

### **Particular obligations of the manuscript authors**

14. The authors guarantee that the submitted manuscript represents their original contribution, which has not been published before and it is not considered for publishing in other publication. The authors also guarantee that after publication in *Vojno delo*, the manuscript will not be published in other publication in any language without the consent of the Editorial board.

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16. The authors guarantee that all persons who have significantly contributed to the content of the manuscript are listed as authors. The contribution of each author should be clearly and precisely stated, as a special note in the authorship statement. The authors should adhere to ethical standards on scientific research, and the manuscript should not contain unfounded or illegal claims and violate the rights of others.

17. If the authors discover an important error in their paper after its publication, they are obliged to immediately inform the editor or publisher about it and to cooperate with them in order to withdraw or correct the paper.

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*Editorial board*